



F. No. BSNLCO-A/11(11)/11/2020-ESTAB

Dated: 11<sup>th</sup> July, 2020

To,  
All Heads of Telecom Circles &  
All Heads of other Administrative Units  
Bharat Sanchar Nigam Limited

Sub: Activities to be completed before payment for 4<sup>th</sup> installment of Ex-gratia in respect of employees retired under BSNL VRS-2019 – instructions reg.

Sir,

I am directed to refer to the above cited subject and to inform that sanction of fund for payment of 4<sup>th</sup> installment of Ex-Gratia is expected to be received from DOT soon. In this regard, it is requested to complete the following activities at the earliest:

- (i) Due to change in last pay drawn or net qualifying service as per the PPO generated in respect of the retirees under BSNL VRS-2019, there will be adjustment of the amount sanctioned for Ex-gratia. Therefore, the Sanction Memo issued for payment of Ex-gratia may be accordingly revised.
- (ii) Due to reduction in last pay drawn, there may also be reduction in the encashment of EL / HPL as well as pay & allowances drawn while in service. Accordingly, the excess payment made, if any, may be recovered from the next installment of Ex-gratia after following the due process.
- (iii) Additional fund may be requested from Banking Cell of BSNL Corporate office w.r.t the cases in which there is an increase in Ex-gratia amount, Leave encashment etc.

2. This is issued with the approval of competent authority.

Yours faithfully,

  
[Keshav Kumar]

Assistant General Manager (Estt.I)

Tel. 011-23037477

Copy to :

1. Sr. PPS to CMD, BSNL.
2. Sr. PPS to All Directors, BSNL Board.
3. CVO, BSNL CO, Eastern Court Complex, Janpath, New Delhi.
4. CS & CGM (Legal) / All PGMs/Sr. GMs/GMs in BSNL CO New Delhi. – The cadre controlling units are requested to take similar action in respect of VRS optees of BSNL corporate office.
5. PGM(ERP), ALTTC, Ghaziabad – For making necessary provisions in ERP / SAP and issuing necessary instruction to circle w.r.t. handling of these provision in ERP / SAP
6. BSNL Intranet. / Guard File.