



Bharat Sanchar Nigam Limited

(A Govt. Of India Enterprise)

O/o Chief General Manager, Tamil Nadu Circle, Greams Road, Chennai-6.

No: ERP/HCM-Payroll/2017-18/ Dated at Chennai-600 006, the 29-05-2017

To
The Principal General Manager/General Manager,
Bharat Sanchar Nigam Limited,
All SSAs of Tamil Nadu Circle.

Sub: Direct Payment of GPF Withdrawal/Advances by CCA TN Circle-reg.

This is regarding payment of GPF withdrawal/Advances directly by CCA,
Tamil Nadu Circle(DOT Cell). The following procedure may please be adopted:

1. There are three cycles of submission of payment files as per CCA guidelines which are 4th, 12th & 20th.
2. Payment will be made by CCA TN Circle within 5 working days from the date of receipt of text file from BSNL.
3. The payment will be made directly by CCA TN Circle to the salary account of employees.
4. The following cut-off date are fixed for applying & approval of GPF by SSAs DDOs.
 - i. 4th - 25th of previous month
 - ii. 12th - 7th of current month
 - iii. 20th - 16th of current month
5. The payment of GPF will be made as per the balances available in DOT Ledgers.
6. As a special case, efforts are being taken for payment during the 1st week of June 2017 for GPF cases which are approved upto 27/05/2017.

This issue with the approval of competent authority

Deputy General Manager(ERP-HCM Payroll)
O/o Chief General Manager BSNL TN Circle
Chennai 600 006.

Copy to : DGM(Admn), O/o CGM, BSNL, TN Circle, Chennai-600 006. – For information to all Service Unions.